

Downtown Neighborhood Association of Eau Claire Board of Directors Meeting Minutes

Date and time of meeting: September 26, 2024, 6:00 PM

Meeting location: Conference Room of the Andante Building
100 N. Farwell St.
Eau Claire, Wisconsin 54703

Meeting attendees: Deb Marshall, Chair; Dianne Lueder, Vice Chair; Jim Mattson, Treasurer; Marcia Bakker, Paige Bernhardt, Jacy Devine, Sara Nick. **A quorum was present.**

Absent from meeting: Scott Rogers arrived at 6:10. Michele was absent.

The regular meeting of the Board of Directors of the Downtown Neighborhood Association of Eau Claire was called to order at 6:05 PM on September 26, 2024, in the Conference Room at the Andante Building by Deb Marshall, Chair.

I. Introductions

Board members present went around the table and introduced themselves with brief biographical information. Scott Rogers introduced himself when he later joined the meeting.

II. Approval of the Agenda

The agenda for the meeting was distributed and unanimously approved.

III. Review and Approval of the prior meeting minutes

There were no prior meeting minutes.

IV. Old Business

There was no old business to discuss.

V. New Business

1. Discussion of the Mission of the Organization

Deb Marshall gave a summary of the origins of the organization. The organization was created by and for the residents of Downtown Eau Claire to enhance the livability of our neighborhood.

2. Review Bylaws Draft

The draft of the bylaws was reviewed including all provisions there and the responsibilities of the board of directors and the officers of the board. A discussion ensued considering an associate membership option and the possible need for more frequent board meetings.

The associate membership option was tabled for future consideration by consensus.

Special meetings can be called by the board according to the current provisions of the

bylaws so there is no need to amend the bylaws to allow more frequent board meetings. A future special meeting will be scheduled for the review of the results of the livability survey that will be distributed to the members at the October 7 general meeting. Several board members suggested revising the bylaws to allow for electronic meetings via email.

Motion: Jim Mattson made the motion to approve the bylaws as amended. The board members present approved the bylaws as amended by unanimous voice vote. A quorum was present.

(Scott Rogers left the meeting earlier so was not present for the vote. Michele Ries was absent.)

3. Membership Meeting for October 7 from 6:00-7:30 PM at the Menomonie Market Food Coop.

The agenda for the October 7 membership meeting was finalized with public comment to still be the second item on the agenda. Deb Marshall, Board Chair, will conduct the meeting. Dianne Lueder, Vice Chair, will act as Secretary Pro-Tem and distribute the livability survey and pens to those present. Jim Mattson, Treasurer will present the Treasurer's Report and a summary of the budget for 2025. Marcia Bakker will encourage and accept donations from those attending to fund the operating expenses of the organization.

The board discussed how to get the word out about the meeting and the livability survey. Deb Marshall will email all people on the lists from the Phoenix Park Urbanites and those that attended the neighborhood meeting in April. Members will post in their respective buildings. Several members suggested that an online option to complete the survey would appeal to the many tech-savvy in the apartments. Paige volunteered to design a QR code to be distributed along with the paper survey. Paige and Jadyn volunteered to do the collation of the survey results.

4. Review Website

Members were encouraged to familiarize themselves with the organization's website www.dnaofec.org. Marshall asked for member ideas for website improvements. The website will be the go-to place for meeting minutes, agendas and other documents of the organization.

There was a brief discussion about other social media that might be useful to the organization's goals. This topic was tabled by consensus for future discussion.

VI. Treasurer's Report

Jim Mattson presented the Treasurer's Report of current expenditures year-to-date. A proposed budget for 2025 was included to be sent with the organization's documentation to the City of Eau Claire. **The board accepted the Treasurer's Report.**

VII. Other Items to Consider

The next meeting will be a special meeting to analyze the results of the livability survey and develop a plan to address the concerns. The meeting will be held on November 18 or 19. Deb will distribute a Doodle Poll to find out which date works for most board members.

VIII. Adjourn

Motion: Jim Mattson made a motion to adjourn. The Board approved unanimously by voice vote. Deb Marshall adjourned the meeting at 7:20 PM.

Minutes submitted by: Dianne Lueder, Secretary Pro-Tem

Minutes pending approval by the Board of Directors.

Pending Board Approval